



Vendor Registration Guideline



Process Flow



Login Creation

2

Click Login Creation

1

Click EN to English Language

LOGIN CREATION

It is mandatory to fill in the fields with red asterisk ().*

Basic Contact

Login ID *

12349

Name *

noraini binti amir

NRIC *

80123456789

Mobile Number *

012

567

00988776

E-mail *

norainiamir14@yahoo.com

Re-enter E-mail *

norainiamir14@yahoo.com

3

Insert Login ID, Name, NRIC and Mobile Number

4

Insert E-mail. Re-enter E-mail for confirmation

Roles

Vendor



5

Checked **Vendor** to register as vendor with LZS

Type of Registration *

Company

6

Select **Type of Registration**

Organisation No. (Company No.) *

12345v

7

Insert **Organization No.** and **Full Name of Company.** (Except for Individual Registration)

Full Name of Company *

cahaya sdn.bhd

Asnaf

Security question *

What is your favorite colour?

Answer to question *

red

8

Select **Security question** then insert **Answer to question**

other

HSNERSO

[Refresh Code](#)

Please key in the alphabets or numbers as shown in the box above

other hsnerso

9

Insert **Captcha**. Click **Refresh Code** to generate new code

CONFIRM THAT I FULFILL ALL THE [Term and Condition](#) Imposed by Lembaga Zakat Selangor.

10

Tick to confirm fulfil of all the **Terms and Conditions**

Register

11

Click **Register**

LOGIN CREATION

Please check your e-mail for account activation.

E-mail : norainiamir14@yahoo.com

Kindly check your Junk/Spam folder if you did not receive the account activation e-mail in your Inbox.

Please make sure to activate your account before you can proceed with the online Application.

12

Account activation link will be sent to the registered E-mail account

Login Activation



Dear cahaya sdn.bhd,

Your Login ID is: 12349

Your Organisation No. (Company No.) is: 12345v

You have received this e-mail because you have created an account to access to Vendor Registration System. To login to the system for the first time, you will need to click on the link below to activate your account:

[Activate](#)

1

Retrieve login activation E-mail then click on **Activate** link

For security reasons, the link will expire at 2:05:32 PM on 04 Ogos 2014 or after you activate your account.

Thank you.

Regards,
Lembaga Zakat Selangor

This is a system-generated e-mail. Please do not reply.

Kepada cahaya sdn.bhd,

No. Organisasi (No.Syarikat) Anda: 12345v

Terima Kasih kerana mendaftar dengan Lembaga Zakat Selangor.
Maklumat Log Masuk Anda: 12349

Sila teruskan ke [\[Activation\]](#) untuk mengaktifkan akaun anda sebelum jam 2:05:32 PM, 04 Ogos 2014. Abaikan jika anda telah mengaktifkan akaun ini.

Terima Kasih.

Salam Hormat,
Lembaga Zakat Selangor

This is a system-generated e-mail. Please do not reply.

SET PASSWORD

Login ID

12349

Organisation No. (Company No.)

12345v

Password *

Medium

Confirm Password *

2

Insert **Password**. Re-enter
Password for confirmation

Submit

3

Click **Submit**

SET PASSWORD

Your Password has been saved successfully.

You have now finished creating your account. Please keep your account details and password in a safe place.

Please click [HERE](#) to proceed to the Online Application Form and start your submission.

4

Click **HERE** to proceed to Registration Form

Login

1

Click Login Creation

LOGIN

 Help

Login ID *

Password *

2

Insert Login ID and Password

Log In

3

Click Log In

[Forgot Password](#)

[Do not have a login account? Please sign up now.](#)